

Summit Park Condominiums Association
Board of Directors Meeting Minutes
Saturday, October 17, 2015
Community Room East Flagstaff Library

1. Call to Order: The meeting was called to order by President Wensman at 10:45 AM.
2. Attendees: Randy Wensman, Bob Woodwell, Ken Lamb, Maya Uddin, Teresa Vail, Ann-Therese O'Sullivan, Nancy Hornewer, David Evans. Homeowners present: Frank Presson.
3. 2016 Board Meeting Dates were discussed at being:
 - a. January 16
 - b. April 23
 - c. July 16
 - d. Sept 17
 - e. Annual Meeting Oct 15

These dates will be confirmed after discussing board member time availability and the availability of Melanie @ HOAMCO.
4. Election of Officers:
 - a. Randy Wensman (President)
 - b. Nancy Hornewer (Vice President)
 - c. Bob Woodwell (Treasurer)
 - d. Maya Uddin (Secretary)
5. New Business:
 - a. There is a car that is leaking oil. It was agreed for a blue courtesy notification to be put on the car. Melanie @ HOAMCO is to know of this action.
 - b. Length of the red light at the entrance/exit of Summit Park Condominium has been noticeably long. Nancy Hornewer will make a call to City Traffic.
 - c. Asphalt that borders the sidewalk has a large gap that needs to be sealed. David Evans will notify Melanie @ HOAMCO to find someone to fix this issue.
 - d. At least two board of directors are required to be authorized to transfer funds out of the reserve account. Randy Wensman, Bob Woodwell, Nancy Hornewer, and David Evans are currently authorized on the account. Randy Wensman will sign the appropriate forms to remove David Evans from the authorized list.
 - e. The Money Market account that is currently at the National Bank of AZ needs to have updated signature authority for transferring funds to Alliance Bank as

needed. Randy Wensman will work with David Evans to update signature authority.

- f. Randy Wensman will request a 2016 contract proposal from Melanie Lashlee/HOAMCO for Board consideration.
 - g. There was a need brought up to have more bike racks as the bike racks that are heavily used are too full to fit more bikes. Consider moving bike racks that are not used as much to an area where it would get more use. Randy Wensman will contact the HOA insurance agent to determine the association's potential liability.
 - h. A November Newsletter will be coming out soon. Efforts will be made to make this newsletter available to multiple tenants/renters within a unit.
6. The next meeting, unless otherwise notified, will be January 16. Time and Location still to be confirmed.
7. Adjournment: There being no further business, the meeting was adjourned at 12 PM.

Submitted By,

Maya Uddin
Secretary, Board of Director